
Reclassification

— How the reclassification process works —

What is Reclassification?

- ❑ When students meet a specific criteria, their English proficiency status changes from English Learner (EL), to Reclassified Fluent English Proficient (RFEP)
- ❑ Once reclassified, the student will no longer take English Language Development (ELD) courses
- ❑ The student's academic progress is tracked for four years.

Criteria- CELDT

- ❑ California English Language Development Test (CELDT)
 - ❑ Overall score of 4 (Early Advanced) or 5 (Advanced)
 - ❑ There are four domains (speaking, listening, writing, reading)
 - ❑ No score can be lower than 3 in any domain.
 - ❑ *The ELPAC will now be administered in place of the CELDT during the spring semester.*

Criteria- Reading Inventory

☐ 9th Grade:

- ☐ Lexile 1000 or above or
- ☐ between 850-999 with teacher recommendation

☐ 10th Grade:

- ☐ 1025 and above or
- ☐ between 900-1025 with teacher recommendation

☐ 11th-12th Grade:

- ☐ 1050 and above or
- ☐ between 900-1049 with teacher recommendation

Criteria - Grades

☐ Grades

- ☐ C or better in English Language Arts or ELD

- ☐ If the grade is lower than a C, a teacher recommendation is required to show grade is not related to language acquisition issues.

The Process

- ❑ SFUSD informs Galileo which students are ready to be reclassified.
- ❑ The form is signed by the student's English/ELD teacher
- ❑ Parents/guardians are notified that their student is reclassified

Reclassification Form



Division of Curriculum and Instruction
Multilingual Pathways Department
750 – 25th Avenue, San Francisco, CA 94121
Phone: (415) 379-2228, Fax: (415) 750-8681

English Learner Reclassification Form: Grade 3-12

Use this document to change a student's classification from English Learner to Fluent English Proficient. The factors for reclassification are English language proficiency, performance in basic skills, teacher evaluation, parent opinion and consultation. Parents have a legal right to participate in the reclassification process. Reasonable attempts to contact parents regarding their opinion and consultation must be documented (part D). Please submit this MPD after part A through part D are completed for approval and to meet state requirements.

A. Student Information	
Name: _____	HO#: _____ Entry Date: _____
Primary Language: _____ Grade: _____ School: _____	
Pathway: <input type="checkbox"/> Bilingual <input type="checkbox"/> Dual Language Immersion <input type="checkbox"/> Newcomer <input checked="" type="checkbox"/> English Plus: _____	
B. Reclassification Criteria	
1. Demonstration of English Language Proficiency	
a. California English Language Development Test (CELDT): Overall proficiency level of 4 or higher with subscores of 3 or higher Overall: _____ Listening: _____ Speaking: _____ Reading: _____ Writing: _____ CELDT Test Date: _____	
2. Demonstration of Basic Skills (<i>only one required—a, b, or c</i>)	
a. Fountas & Pinnell (F&P) English Assessment (see "Instructional Level Expectations for Reading"): Date: _____	
<input type="checkbox"/> (Gr 3-8) Meets or Exceeds Expectations	
<input type="checkbox"/> (Gr 5-8) Approaches Expectations* <input type="checkbox"/> Teacher Evaluation is required (complete blue form)	
b. Scholastic Reading Inventory (see Internm Reclassification Criteria by Grade Level): Date: _____	
<input type="checkbox"/> (Gr.3) 500 and above _____	<input type="checkbox"/> (Gr.9) 1000 and above or between 850-999* _____
<input type="checkbox"/> (Gr.4) 600 and above _____	<input type="checkbox"/> (Gr.10) 1025 and above or between 900-1024* _____
<input type="checkbox"/> (Gr.5) 700 and above or between 600-699* _____	<input type="checkbox"/> (Gr.11-12) 1050 and above or between 900-1049* _____
<input type="checkbox"/> (Gr.6) 800 and above or between 650-799* _____	
<input type="checkbox"/> (Gr.7) 850 and above or between 750-849* _____	
<input type="checkbox"/> (Gr.8) 900 and above or between 750-899* _____	
*Equivalent to basic on CST-ELA. <input type="checkbox"/> Teacher Evaluation is required (complete blue form)	
c. Smarter Balanced Assessment, English Language Arts/Literacy (Grades 4-9, 12) Level 3 or 4: _____ Date: _____	
3. Student Report Card Grades	
(Gr.3-5) Average of 2.7 or higher in English Language Arts _____	
(Gr.6-12) C or better in English Language Arts _____ OR English Language Development: _____	
If lower than a C, <input type="checkbox"/> Teacher Evaluation is required (complete blue form)	
C. Teacher Recommendation & Site Administrator Approval	
<input type="checkbox"/> Student is performing as fluent English proficient. We recommend that s/he be reclassified as Fluent English Proficient.	
<input type="checkbox"/> Student is not yet performing as fluent English proficient. We do NOT recommend that s/he be reclassified at this time.	
Teacher's Signature _____	Date _____
Site Administrator's Signature _____	Date _____
D. Parent Information Letter regarding reclassification was provided to family by:	
<input type="checkbox"/> U.S. Mail <input type="checkbox"/> Conference <input type="checkbox"/> Phone <input type="checkbox"/> Student <input type="checkbox"/> Other _____ Date: _____	
Official Use Only	
<input type="checkbox"/> Reclassification Approved—Met all criteria	
<input type="checkbox"/> Reclassification Not Approved—See highlighted fields	
Signature: Multilingual Pathways Department / Date _____	

Parent Letter



Division of Curriculum and Instruction
Multilingual Pathways Department
750 – 25th Avenue, San Francisco, CA 94121
Phone: (415) 379-7728 Fax: (415) 750-8681

Reclassification of English Learners • Parent Information Letter: Grades 3-12

Dear Parent/Guardian:

State and federal laws require all school districts in California to give a state test each year to every student who is currently identified as an English Learner. In California, the name of this assessment is the California English Language Development Test (CELDT). Its purpose is to measure the English proficiency of each student.

Based on the CELDT _____ was given upon entering the San Francisco Unified School District or another school district, s/he was identified as an English Learner. Your child is now ready (pending final approval) to be reclassified as Fluent English Proficient based on the following standard criteria (see attached reclassification form):

- Demonstration of English Language Proficiency:** Overall CELDT proficiency level of 4 (Early Advanced) or 5 (Advanced), with sub-scores of 3 (Intermediate) or higher in listening, speaking, reading, and writing
- Demonstration of basic skills in English:**
 - Fountas & Pinnell (F&P) English Assessment (Gr 3-12) Meets or Exceeds Expectations OR Scholastic Reading Inventory (SRI):**

(Gr. 3) 500 and above*	(Gr. 8) 900 and above*
(Gr. 4) 600 and above*	(Gr. 9) 1000 and above*
(Gr. 5) 700 and above*	(Gr. 10) 1025 and above*
(Gr. 6) 800 and above*	(Gr. 11-12) 1050 and above*
(Gr. 7) 850 and above*	* (SRI scores are within 149 points below this score, teacher
 - Smarter Balanced Assessment, English Language Arts/Literacy (Grades 3-9, 11-12):** Level 3 or 4
- Student Report Cards:**

(Gr. 3-5) Average of 2.7 or higher in English Language Arts
(Gr. 6-12) C or better in English Language Arts OR English Language Development
- Parent/Guardian consultation/notification:**

Part of the reclassification process also includes your opinion. If you would like to attend a special meeting to discuss the reclassification process and the recommended program for your child, please feel free to contact your school principal to set up a meeting.

After reclassification, students are encouraged to continue in the ~~bilingual~~ or Immersion pathway (depending on school site availability) to maintain their primary language. Finally, per state guidelines, the linguistic and academic progress of your child will be reviewed every six months for four years following reclassification.

Sincerely,
Dennis De Guzman ~~Caldec~~
Sr. Manager – Education Policy, Strategy & Innovation
Multilingual Pathways Department

Frequently Asked Questions

- ❑ What happens if my student is not reclassified?
 - ❑ Your student can still graduate even if they are still classified as an English Learner
 - ❑ If your student is planning to go to college, they will need to take an English placement test and/or EL placement test

- ❑ Can I request to have my student reclassified?
 - ❑ Yes. If you believe your student meets the reclassification criteria, email Megan Jessup jessupm@sfusd.edu, and she will help you determine if your student can be reclassified.

Frequently Asked Questions

- ❑ Will ELD classes prevent my student from graduating?
 - ❑ No. Taking ELD courses will **not** prevent students from graduating
 - ❑ Students can receive A-G credit for one ELD course
 - ❑ Students receive elective credit for remaining ELD courses
- ❑ Why does my student need to take an ELD class?
 - ❑ ELD classes help support students' English language acquisition and development
 - ❑ The Lau mandate entitles all ELD students to a minimum of thirty minutes of ELD instruction per day
- ❑ Other questions?

Resources

- ❏ www.galileoweb.org/eld/

- ❏ Tutoring