



Dear Parents and Guardians:

I hope your school year is off to a strong start. I'm sending you this letter to clarify that all students have a right to take part in educational activities at school without paying a fee, deposit or other charge. An educational activity as defined by law is an activity offered by a school or school district that is an integral part of a student's education.

For example, schools cannot charge or request a deposit for materials, physical education uniforms or graduation caps and gowns. Notwithstanding this rule, schools can ask for voluntary donations to support school activities or programs, as long as the donation is truly voluntary and students are included in the activity regardless of whether they have donated. The District will provide further guidance to its school sites to ensure that requests clearly explain that donations are optional and voluntary, and that parents are not unduly pressured or identified to show who has or has not donated.

The district is reimbursing all families who purchased a PE uniform this school year. Refund checks will be sent out based on school records and will be mailed to a parent/guardian before November 1, 2016. If you purchased a PE uniform this school year and do not receive a reimbursement check by November 1, 2016, please contact your school principal.

If you believe that you have been charged impermissible fees for other school educational activities, you may file a Uniform Complaint with SFUSD. Go to sfusd.edu/equity. If you are a parent and you have questions or concerns about fees and cannot reach your child's principal, you may contact the Office of Family Voice at 415-241-6150.

Sincerely,

Myong Leigh,
Interim Superintendent